

# What To Do After the Job Interview

*Here's what to do after a job interview...*



## **Send a Thank You Note.**

Within 24 hours, email, mail, or drop off a note thanking the interviewer for the opportunity to talk about the job. Reiterate your interest in the job. Promise a follow-up at a specific date.



## **Take Notes Before You Forget.**

Sit down and take some notes. Who did you interview with (names, job titles). Write down the questions you were asked. Is there anything you wish you had said?



## **Research Salary and Benefits.**

If you haven't already, now is the time to research salary and benefits. The goal is to get the job offer, and negotiating pay and benefits is part of the process..



## **Keep Applying For Other Jobs.**

Even though the job interview went well, a job offer might not follow. Keep applying for other jobs. You'll have more leverage in negotiating a job offer if you have options!



## **Reach Out To Your Network.**

Check in with your contacts at the company to get insight about the number of candidates interviewed, how your candidacy was perceived, and other valuable information about the company.

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## **Prep Your References.**

Reach out to your references. Let them know you've interviewed for the role (give them the job title and company name) and let them know they may be contacted.



## **Get Ready for the Second Round of Interviews.**

If this was a first interview, start preparing for the second round of interviews. Do more in-depth research on the company.



## **Work on Any Skill Deficiencies.**

If there were any specific skills that were mentioned in the job interview that you need to brush up on – for example, specific software platforms – work on them.



## **Create a Follow-Up Strategy.**

If you didn't establish a specific date to follow up with your interviewer, decide *when* and *how* you will follow up.



## **Be Patient.**

This is probably the most important thing to do after the job interview – be patient. Everything takes time – often more time than the interviewer (and you) anticipated.